

**MINUTES OF THE REGULAR MEETING  
OF THE LAVALE SANITARY COMMISSION  
AUGUST 10, 2017**

The regular meeting of the Commissioners of the LaVale Sanitary Commission was held at the Commission's office in LaVale, Maryland on Thursday, August 10, 2017, at 9:00 AM.

Chairman Gehauf, Commissioners Young, Deffenbaugh, Hensel, George, Director of Operations Wendt, Supervisor Brodie were present.

Agnes Yount, LaVale Civic Improvement Association was also in attendance.

Chairman Gehauf called the meeting to order and stated the minutes of the meeting of July 12, 2017 had been mailed to the Commissioners. Commissioner Deffenbaugh moved that the minutes be approved. Commissioner Hensel seconded and it was unanimously carried.

Chairman Gehauf asked Mr. Brodie for his maintenance report.

Mr. Brodie reported that Commission personnel had repaired several sewer issues since the last meeting. He stated a blockage had been cleared 527 National Highway and on "B" Street. He stated that the service line on 527 National Highway was replaced from the property line to the main. Mr. Brodie stated the routine maintenance on the sewer system was ongoing.

Mr. Brodie reported that a pump three at the Pump Station had been repaired and reinstalled

Mr. Brodie reported on a water leak on Wabash Street. He went on to say he had installed an outside meter on Glenview Drive.

Under the heading of Active Construction Projects, Mr. Wendt briefed the Commission on the projects. Mr. Wendt reported that the progress meeting was held on June 22, 2017.

Mr. Wendt reported the Manhole Rehabilitation Project Phase II. He went on to say the project had started Monday February 6, 2017. As of the meeting 175 manholes had been completed with 24 remaining. He stated Belt Construction is working on the manhole frames and covers. Mr. Wendt stated that five new manholes had been installed in problem areas. Discussion followed concerning the project.

Mr. Wendt then presented the Commission with copies of the Water, Sewer, and Revenue reports for July 2017.

During June 2017 lost water was 103,994 gallons per day.

During July 2017 lost water was 106,737 gallons per day.

Zone 1 Lost	10,257 Gallons per day	Zone 2 Lost	27,460 Gallons per day
Zone 3 Lost	13,096 Gallons per day	Zone 4 Lost	8,542 Gallons per day
Zone 5 Lost	35,759 Gallons per day	Zone 6 Lost	5,304 Gallons per day
Zone 7 Lost	0 Gallons per day	Zone 8 Lost	7,513 Gallons per day

Discussion continued concerning the reports.

Under the heading of Communications, Mr. Wendt presented the Commission with a proposal from Control Point for a replacement SCADA system. The proposal had been broken down into phases, the first phase was for the system at the Red Hill Plant and cost \$9,527.00. Discussion followed concerning the system and the need for the replacement of the existing system. Mr. Wendt stated the proposal would be shelved until the budget would allow.

Mr. Wendt briefed the Commission on the geotechnical request for proposals. He stated there would be a pre-proposal meeting at the Commission office on August 22, 2017 at 10:00 AM. Mr. Wendt stated he has not heard from the USDA regarding any available funding.

Mr. Wendt then briefed the Commission on the PRV vault installation on Winchester Road. He stated two proposals had been received for the installation, the quotes were as follows:

Shaffer Construction	\$6,300.00
Belt Construction	\$19,700.00

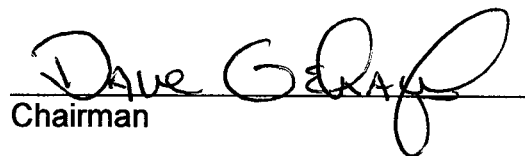
Commissioner Young moved the Shaffer Construction proposal be accepted. Commissioner Hensel seconded and it was unanimously carried.

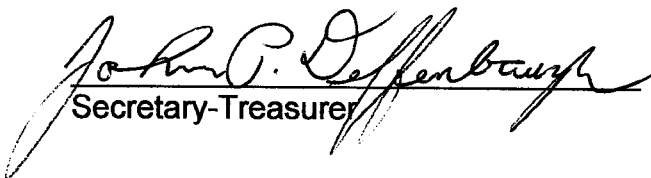
Under the heading of New Business, Turnbull, Hoover and Kahl, the new auditors for the Commission met with Fike Conner and some issues were disclosed that required additional work. Mr. Wendt stated the additional work would impact the overall cost of the audit. Mr. Wendt stated the issues were with the single line audit required by the USDA.

Mr. Wendt then reported he would need to replace the office printer. He stated the printer was used to print the customer bills.

Under the heading of Old Business, Commissioner George reported on the Allowance account. He stated the amount in the account would be reduced by fifty percent due to the elimination of the Diamond Shine accounts. He stated for an organization the size of the Commission to only have \$18,000.00 in bad debt is very good.

Chairman Gehauf moved the public meeting be closed. Commissioner Deffenbaugh seconded and it was unanimously carried. The public meeting was closed at 10:00 AM.

  
Chairman

  
Secretary-Treasurer