

**MINUTES OF THE REGULAR MEETING
OF THE LAVALE SANITARY COMMISSION
NOVEMBER 9, 2016**

The regular meeting of the Commissioners of the LaVale Sanitary Commission was held at the Commission's office in LaVale, Maryland on Thursday, November 13, 2016, at 9:00 AM.

Chairman Gehauf, Commissioners Deffenbaugh, Hensel, George, Young, Director of Operations Wendt, Supervisor Brodie were present.

Agnes Yount, LaVale Civic Improvement Association was also in attendance.

Chairman Gehauf called the meeting to order and stated the minutes of the meeting of October 13, 2016 had been mailed to the Commissioners. Commissioner Young moved that the minutes be approved. Commissioner Deffenbaugh seconded and it was unanimously carried.

Chairman Gehauf asked Mr. Brodie for the maintenance report.

Mr. Brodie reported that Commission personnel had installed the new hydrant in Zone Six. He stated that during the installation Commission personnel had damaged a buried electrical line to the sign located on the property. He went on to say that the Commission had repaired the line even though it was in the Commissions right of way.

Mr. Brodie reported that Commission personnel had installed a new outside meter on Parkside Boulevard.

Mr. Brodie reported that the gad company damaged a water line on Braddock Road. He stated Commission personnel had replaced a section of the line that split when they hit it with a boring machine.

Mr. Brodie stated that routine sewer cleaning was continuing.

Mr. Brodie reported that Pump Two at the Sewage Pump Station had failed and was out for repair. Mr. Wendt reported the pump had a bearing fail and was waiting parts for the repair.

Under the heading of Active Construction Projects, Mr. Wendt briefed the Commission on the projects. Mr. Wendt reported that the progress meeting was held on November 8, 2016. Mr. Wendt stated the Mechanic Street Sewer Project was going better than anticipated. He briefed the Commission on the progress of the job and was emphatic that the response from the contractor was overwhelming. He provided the Commission with pictures of the project and stated the forth pay request had been submitted in the amount of \$204,391.17. The construction was approximately eighty percent complete. Discussion turned to a proposed change order for the project. Mr. Wendt stated that he and Commissioner Young had met on site to examine the discharge manhole located in the alley behind the CBIZ parking lot. He stated the condition of the manhole was less than perfect and needed to be addressed while the bypass pumping was in place. Mr. Wendt stated the change order was in the amount of \$37,444.00. Discussion followed concerning the change order and the effect on the overall project budget.

Mr. Wendt reported the Manhole Rehabilitation Project Phase II pre-bid meeting had been held on August 9, 2016. He stated the bid packages had been submitted to MDE for approval. As of the meeting there had been no response from MDE regarding the bids. Discussion followed concerning the delay in MDE approval.

Mr. Wendt briefed the Commission on the Sewage Pump Station Project. He stated the design was on schedule and a preliminary design should be available by the end of November for review.

Mr. Wendt then presented the Commission with copies of the Water, Sewer, and Revenue reports for September 2016.

During September 2016, lost water was 89,102 gallons per day.

During October 2016, lost water was 87,478 gallons per day.

Zone 1 Lost	11,485 Gallons per day	Zone 2 Lost	21,784 Gallons per day
Zone 3 Lost	9,391 Gallons per day	Zone 4 Lost	3,708 Gallons per day
Zone 5 Lost	22,109 Gallons per day	Zone 6 Lost	13,006 Gallons per day
Zone 7 Lost	0 Gallons per day	Zone 8 Lost	6,549 Gallons per day

Discussion continued concerning the reports.

Under the heading of Communications, Mr. Wendt stated had received two funding proposals from MDE for both Zone Six and Basin Six projects. He stated the proposed funding packages had been clarified and that the projects would be fully funded. Discussion followed concerning the packages and the amount of loan

associated with the projects. Commissioner George stated that the Commission was rapidly approaching its debt limit and could not afford to enter into more loan situations. He went on to say that should an emergency arise the Commission would be forced to finance internally. Discussion followed concerning the projects and the funding packages. It was decided the Commission would reapply for funding in January 2017.

Mr. Brodie briefed the Commission on the water outages in the Sunset Drive area. He stated the contractor building the new high school had issues with the tie in to the City of Cumberland water main causing outages to the Commissions customers. Discussion followed concerning the problems.

Mr. Wendt presented the Commission with the OPEB audit for FY2016. He stated the contribution would be \$154,603.00. Mr. Wendt proposed making the contribution and moving the existing funds into the MACO investment account. Commissioner George mover the contribution be made, Commissioner Young seconded and it was unanimously carried.

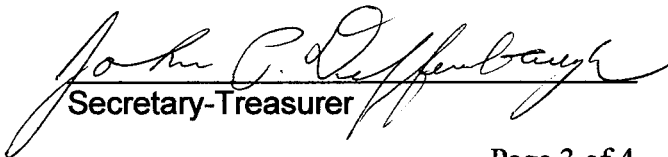
Mr. Wendt opened discussion pertaining to the WWTP PER. He stated the engineer had determined an alignment for a gravity sewer as requested at the last meeting. He went on to say that a meeting to direct the course of the PER was requested by the Engineer. Extensive discussion followed concerning the direction the Commission wanted to go based on the findings in the PER.

Under the heading of New Business, Mr. Wendt stated the Hafer property had been sold and the new tenant had been announced. He went on to say the tenant would be a new Dollar General store.

Mr. Wendt stated a sixty day extension had been requested for the audit. He stated the audit should be completed in December.

Chairman Gehauf moved the public meeting be closed. Commissioner Deffenbaugh seconded and it was unanimously carried. The public meeting was closed at 11:00 AM.


Chairman


Secretary-Treasurer