

MINUTES OF THE REGULAR MEETING  
OF THE LAVALE SANITARY COMMISSION  
AUGUST 11, 2016

The regular meeting of the Commissioners of the LaVale Sanitary Commission was held at the Commission's office in LaVale, Maryland on Thursday, August 11, 2016, at 9:00 AM.

Chairman Gehauf, Commissioners Deffenbaugh, Hensel, George, Young Director of Operations Wendt, Supervisor Brodie were present. Commissioner Young was absent.

Paul Yockus, LaVale Civic Improvement Association was also in attendance.

Chairman Gehauf called the meeting to order and stated the minutes of the meeting of July 14, 2016 had been mailed to the Commissioners. Commissioner Hensel moved that the minutes be approved. Commissioner Deffenbaugh seconded and it was unanimously carried.

Chairman Gehauf asked Mr. Brodie for the maintenance report.

Mr. Brodie reported that Commission personnel had repaired a water leak on a service line in Park Heights. He stated the leak was on the customer side but when Commission personnel attempted to shut off the service the line to the property also broke. He stated that an outside meter was installed at the property.

Mr. Brodie opened discussion on an issue with the Colony Heights Tank. He stated that a small leak had developed at the manway on the back of the tank. Mr. Wendt stated he had contracted with Liquid Engineering to put a diver in the tank to seal the leak from the inside. Mr. Wendt stated the cost for the service would be approximately \$4,000.00.

Mr. Brodie reported that Belt Construction had installed a second new main line valve in Zone 6. He stated that with the installation of the new valve a different section of the line could be isolated for testing. Discussion followed concerning the testing. Mr. Wendt stated Commission personnel were going to install a second meter at the treatment plant to help with the testing.

Mr. Brodie reported that meter readings had been completed and eight customers were shut off for nonpayment and five had been reinstated. He stated that one outside meter had been installed during the shut off cycle.

Mr. Brodie reported the water and sewer main extension for the Gornall sub division was proceeding. Discussion followed concerning the project.

Mr. Brodie reported that Commission personnel had cleared one sewer blockage since the last meeting. The blockage was located near 566 A Street.

Under the heading of Active Construction Projects, Mr. Wendt briefed the Commission on the projects. Mr. Wendt reported that the progress meeting was held on August 9, 2016. Mr. Wendt stated the Grant Drive Water tank loan documents had been finalized and submitted to the USDA on June 22, 2016. He went on to say that Kendra Harmon had hoped to close the loan by the end of September 2016

Mr. Wendt reported the Mechanic Street Relief Sewer project had begun and the first pay request had been submitted. He project was 5% complete and the amount of the request was \$74,380.71.

Mr. Wendt reported the Manhole Rehabilitation Project Phase II pre-bid meeting had been held on August 9, 2016. He stated three contractors were present for the meeting. Mr. Wendt stated that the project was funded through a MDE grant loan package. Bids will be opened August 23, 2016 at 10:00 AM at the Commission office.

Mr. Wendt presented the Commission with design contracts for the Sewage Pump Station EWIP upgrade. He stated the contract was for \$53,500.00. Discussion followed concerning the project. Mr. Wendt stated the project was funded by a \$640,000.00 grant from MDE. Commissioner Young moved the design contract be approved. Commissioner Hensel seconded and it was unanimously carried.

Under the heading of Proposed Construction, Mr. Wendt briefed the Commission on Basin Six and Zone Six projects. Mr. Wendt stated the projects would be resubmitted in January for different funding packages.

Mr. Wendt then presented the Commission with copies of the Water, Sewer, and Revenue reports for July 2016.

During June 2016, lost water was 125,823 Gallons per day.

During July 2016, lost water was 128,154 Gallons per day.

Zone 1 Lost	11,332 Gallons per day	Zone 2 Lost	20,717 Gallons per day
Zone 3 Lost	17,258 Gallons per day	Zone 4 Lost	22,261 Gallons per day
Zone 5 Lost	17,795 Gallons per day	Zone 6 Lost	29,929 Gallons per day
Zone 7 Lost	1,073 Gallons per day	Zone 8 Lost	7,780 Gallons per day


Discussion continued concerning the reports.

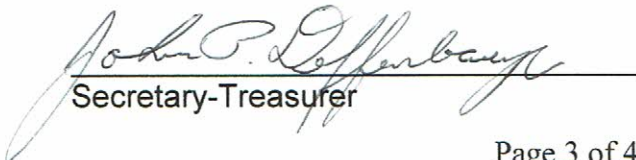
Under the heading of Communications, Mr. Wendt asked Commissioner Young for his report on the Preliminary Engineering Report on the Evaluation of Pump Stations Force Main and Wastewater Treatment. Discussion followed concerning the report. Mr. Wendt stated all the Commissioners would be receiving a draft copy for the report the week of August 15, 2016. Following that meetings would be scheduled with the engineers to discuss any comments on the report.

Under the heading of New Business, Commissioner George presented the Commission with copies of a debt affordability report he prepared. Discussion followed concerning the amount of money the Commission could borrow and still stay beneath its \$0.10 per \$100.00 tax rate.

Commissioner George reported he had recalculated the restricted cash account for the upcoming audit. He went on to say the account was overfunded by approximately \$70,000.00. He stated he would report his findings to the auditors.

Chairman Gehauf moved the public meeting be closed. Commissioner Deffenbaugh seconded and it was unanimously carried. The public meeting was closed at 10:15 AM.

  
Chairman

  
Secretary-Treasurer